



**Embassy of the United States of America**  
**Tokyo, Japan**

September 3, 2020

First set of Questions-and Answers (Qs & As) from site visit held on  
August 26, 2020 at 10:00am

Request for Quotations No. 19JA80-20-Q-0879  
Project Title : 2020 ECON Office Furniture and Installation of the US  
Embassy Tokyo

Questions and Answer Session

Question 1:

"On yesterday's site visit, I heard that Econ needed all wooden furniture (Without steel or other materials). Is it possible to propose with Wooden-style steel furniture?"

The advantages of steel construction are as follows:

- It is highly durable;
- In the event of damage, it is possible to replace many parts;
- Flexible maintenance is available; and
- Low cost.

Answer 1: This proposal is acceptable.

Question 2:

"About "storage cabinets under desk. Was it correct that the "storage cabinets under desk" is on wheels?"

Answer 2: Pedestal cabinets with wheels are permissible as long as they maintain the structural integrity and safety of the desks. Safety is our top priority. Please include the details of your proposed design and layout, along with confirmation of structural integrity, in your proposal.

Question 3:

"During the walk-thru, it is said that pedestals must be mobile with casters and not fixed to the desk. Due to overhead bins being attached to the desk, it is not safe to use if adequate pedestals are not under the work surface."

Answer 3: Pedestal cabinets with wheels are permissible as long as they maintain the structural integrity and safety of the desks. Safety is our top priority. Please include the details of your proposed design and layout, along with confirmation of structural integrity, in your proposal.

Question 4:

"Room: 502, 503, 504, 533,and 534, Do they need wardrobe ?

Answer 4: Yes, all units shall have one wardrobe.

-End of First Set of Q and A-